

amnexis

Quixxs Web Application–

FULL USERS GUIDE-VERSION 1.0 (For Ireland)



Contents

<i>Disclaimer</i>	3
<i>History</i>	3
<i>Technical Requirement</i>	3
<i>Application Introduction to QUIXXS</i>	4
Key Features	5
1. Offline Recording:.....	5
2. Session Continuity:.....	5
3. Template Usage:.....	5
4. Notifications:.....	5
<i>Purpose</i>	5
<i>Welcome Screen</i>	7
<i>Registration Process</i>	8
<i>User Login</i>	9
<i>Reset Password</i>	10
<i>Getting Starting</i>	11
<i>Add Patient</i>	12
Use Mobile App for Session recording	13
Invite Member	15
Delete Patient	16
Inspect Medical Patient Record	17
Managing Sessions on Web App	18
Approve a Document	19
<i>Contact Us</i>	20

Disclaimer:

The information provided in this user guide is for general informational purposes only. While we strive to ensure that the information is accurate and up-to-date, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability concerning the web application or the information, products, services, or related graphics contained in this guide for any purpose. Any reliance you place on such information is therefore strictly at your own risk. In no event will we be liable for any loss or damage including without limitation, indirect or consequential loss or damage, or any loss or damage whatsoever arising from loss of data or profits arising out of, or in connection with, the use of this user guide.

History

This is the first edition of the user guide

Version	Date	Description
1.0	2 nd April 2024	Initial Draft
2.0	10 th September, 2024	Revised Version

Technical Requirement

To use QUIXXS WEB APPLICATION efficiently, please ensure your device meets the following requirements:

- **Operating System:** Windows 10 or higher, macOS 10.13 or higher, Linux distributions (latest versions recommended).

- **Browser:** Google Chrome (latest version), Mozilla Firefox (latest version), Microsoft Edge (latest version), Safari (latest version).
- **Internet Connection:** Stable internet connection with a minimum speed of 5 Mbps.
- **Hardware**
 - Processor: Intel i3 or equivalent
 - RAM: Minimum 4 GB
 - Storage: At least 100 MB of free space

Application Introduction to QUIXXS

We look forward to welcoming you where you will experience a completely new experience in documenting your medical procedures. In today's world, supply shortages and overworked employees are inevitable signs of ineffective healthcare workflows. One reason for this is that 20 to 40% of the working time has to be spent on documentation. This time is ultimately not available for direct patient care and puts a strain on both medical staff and patients.

Quixxs is a documentation tool that, similar to other writing programs, offers the ability to fill out forms and create reports. The reports created can be stored in patient files and exchanged with colleagues. But what differentiates QUIXXS from other documentation tools or writing programs?

The main difference lies in the way the forms are filled out. While other writing programs require you to enter information manually, Quixxs does not require this. Instead, you simply have a conversation with your patient, and the forms are filled out at the same time. The crucial difference is that you no longer have to worry about creating the documentation.

You can say goodbye to the old method of sitting at the PC and entering information while only occasionally looking over your patient's shoulder. Instead, you can fully focus on the patient and have the

conversation face-to-face. Request all the information you need and watch your form fill out in the app. Quixx is now writing down. No longer you.

Key Features:

1. Offline Recording:

- The application can record sessions even with poor or no network connectivity
- Save data locally during offline sessions and sync it with the server once connectivity is restored.

2. Session Continuity:

- Notifications for the user when switching between apps during recording
- Pause recording when the app is switched and prompt the user to resume or end the session when returning.

3. Template Usage:

- Finalize and integrate basic templates, especially physio templates in English.

4. Notifications:

- Alert users about poor network connectivity and the requirement for a stable connection to start or end a session.
- Confirm session status when resuming after an app switch.

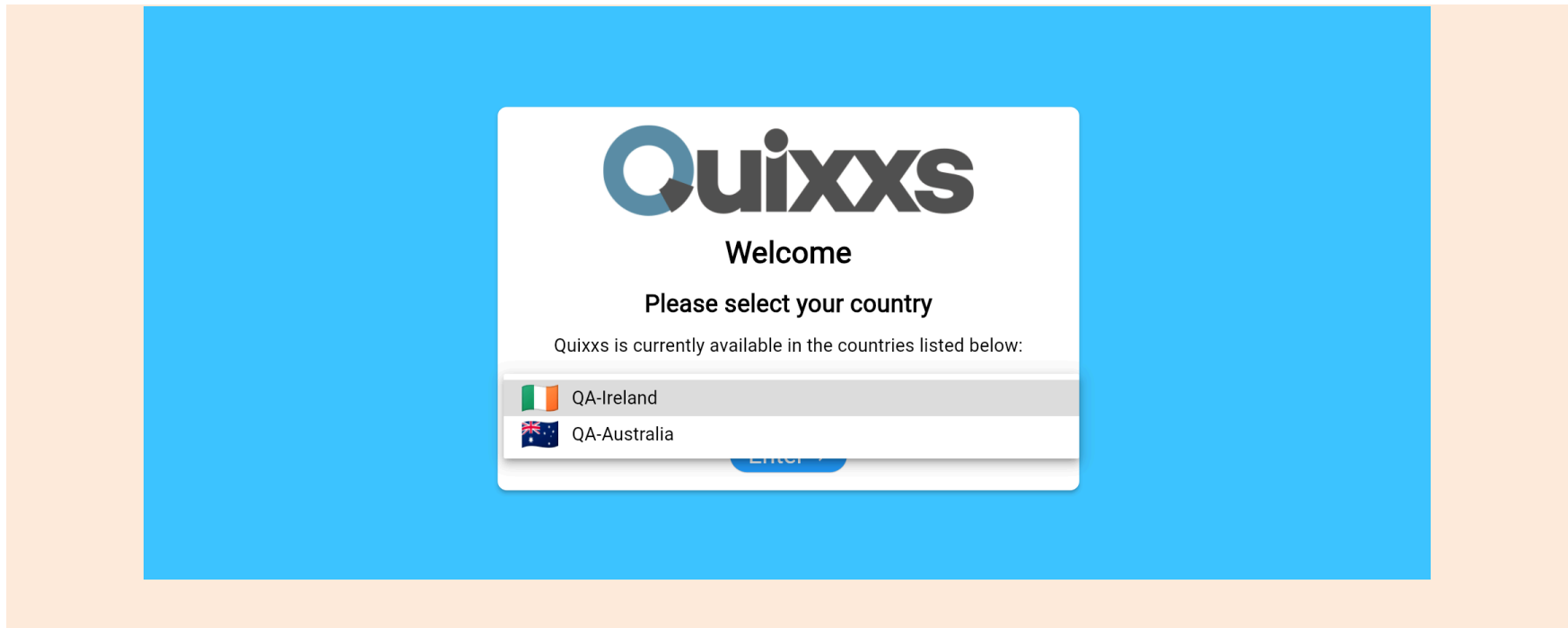
Purpose

This user guide is aimed to help doctors, physiotherapists, hospital staff, and others about how to use our application (QUIXXS) stepwise i.e., as follows:

1. Welcome Screen
 - a. Region Check
 - b. Welcome Screen Display
 - c. Regional Violation Screen
2. Registration Process
 - a. User Details Entry
 - b. Registration Confirmation
 - c. Error Handling and User Feedback
3. User Login
 - a. User and Password
 - b. Successful Login and Region Check
 - c. Handling Incompatible Region
 - d. Pending Activation Screen
 - e. Session and Data Security
4. Reset Password
 - a. Email Submission to Reset
 - b. Confirmation Screen
 - c. OTP and new password
 - d. Confirmation Screen

5. Settings
 - a. Enter Personal Details
 - b. Invite Members
 - c. Subscribe Payment Plan
 - d. Payment Method
6. Add Patient
 - a. Add Patient Details
7. Session
 - a. Session Inbox
 - b. Report Details
 - c. Email to Patient
 - d. Search Patient
8. Contact Us

Welcome Screen



As soon as you call www.quixxs.com, you will be taken to the Quixxs entry page to select the region in which you want to use QUIXXS.

1. Select your region to proceed
2. If you see a warning about the wrong region, go back and select the correct one
3. Please contact Amnexus if your region is not available in the dropdown

Registration Process

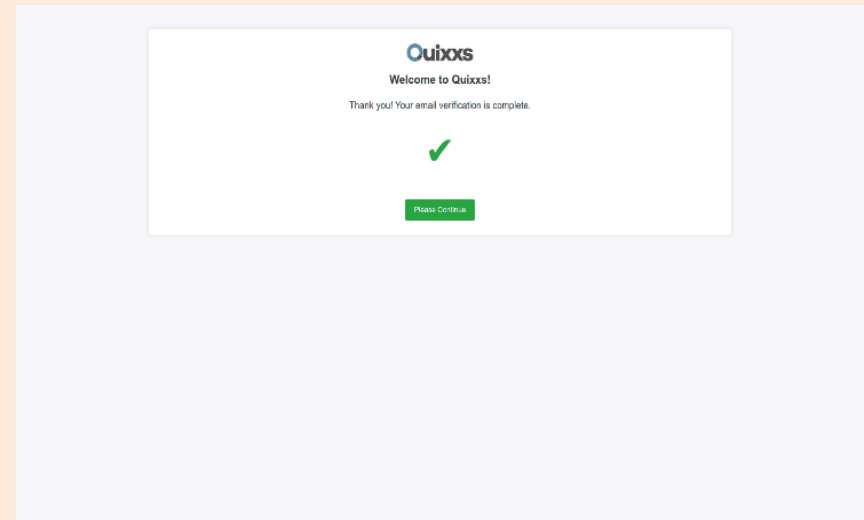
In this step, please register with us to access the Quixxs Web and Mobile Applications for the next steps:

Step 1 Accessing Registration Process

A screenshot of the Quixxs registration form. The form is white and centered on a blue background. It features the Quixxs logo at the top, followed by the word "Welcome". Below this are three input fields: "Email", "Password", and "Confirm Password", each with an eye icon for visibility. There are two checkboxes for "Terms and Conditions" and "Privacy Policy". A "Forgot Password?" link is present above a blue "Sign Up" button. A "Login" link is located below the "Sign Up" button.

1. Click **“Sign Up”**
2. Enter the following information
 - a. First Name
 - b. Last Name
 - c. Email
 - d. Password

Step 2 Successful Registration

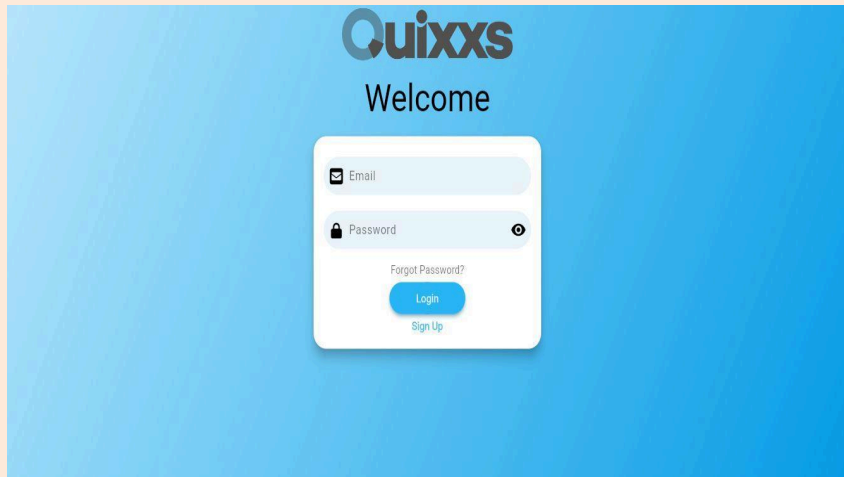


1. Check your Email
2. Click the Verification Link in the email
3. **Congratulation** registration is successful

User Login

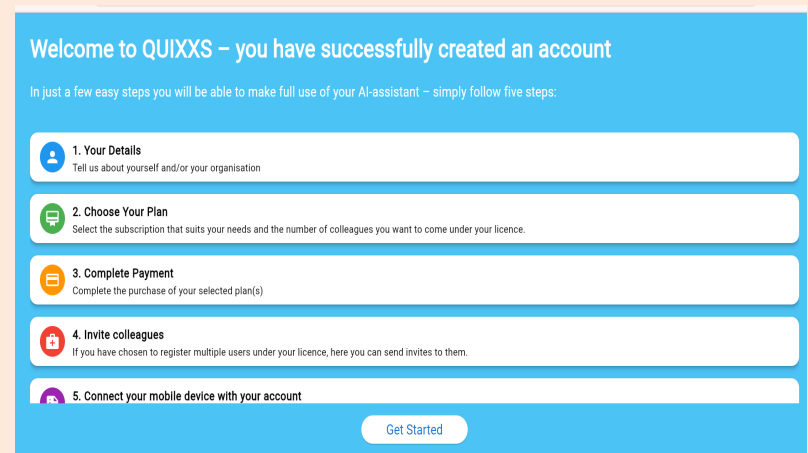
After completing the registration process, log in to our system using your email and password.

Step 1 Access your Page



1. Enter the following information
 - a. Username
 - b. Password

Step 2 Get Started

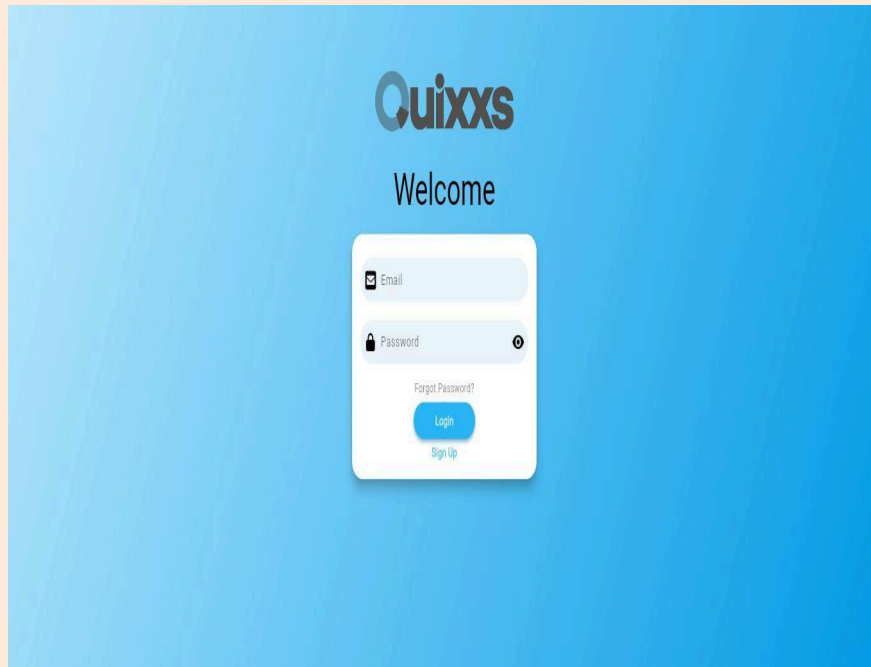


1. Upon successful login, the user will able to see this page

Reset Password

If you've forgotten your password, you can use the reset option to regain access to our system

Step 1 Forget Password Screen



1. In case the user forgets his / her password then the user has to Click “ Forget Password” as mentioned on the screen

Step 2 Enter Email



1. User should check his/her email to get OTP
2. Once a user uses OTP he/she has to reset his/her password.
3. Email does not exist in the system. Users may do the registration process again with the new email

Getting Starting

After logging in successfully, you will be redirected to the "Getting Started" page, where you'll be prompted to enter your organization details, select your desired plan, and complete the payment to start using our application.

Step 1 Enter Your organization details

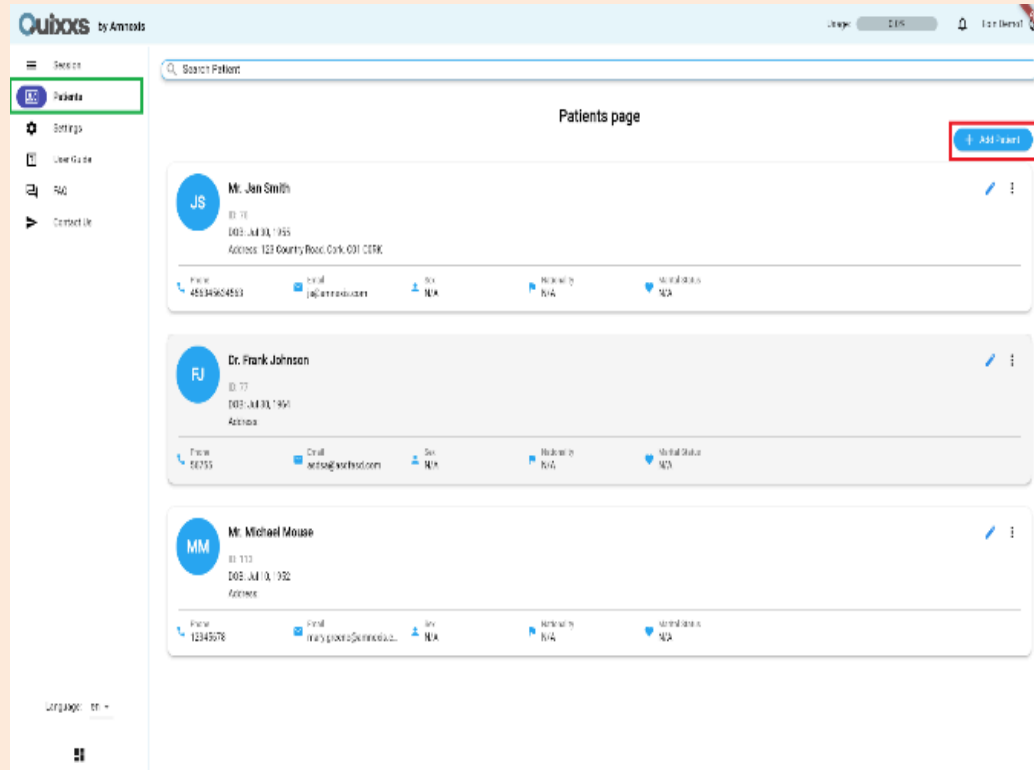
Step 2 Choose Your Plan

1. After successful account activation, the new user is directed to the setting page
2. The new user will enter the following information to register his/her organization
 - a. First Name/Last Name
 - b. Organization Type
 - c. Address
 - d. Legal Status
 - e. etc

1. After successful activation of organization. The user will choose payment plan for individual/ organization use
2. User can QUIXXS Trail for **10 hours** to test the accuracy of our application
3. Add you **payment method** if you want to Purchase our plan
4. After successful selection of payment plan and invite member of your organization

Add Patient

To record session , you are requested to add patient information into system:

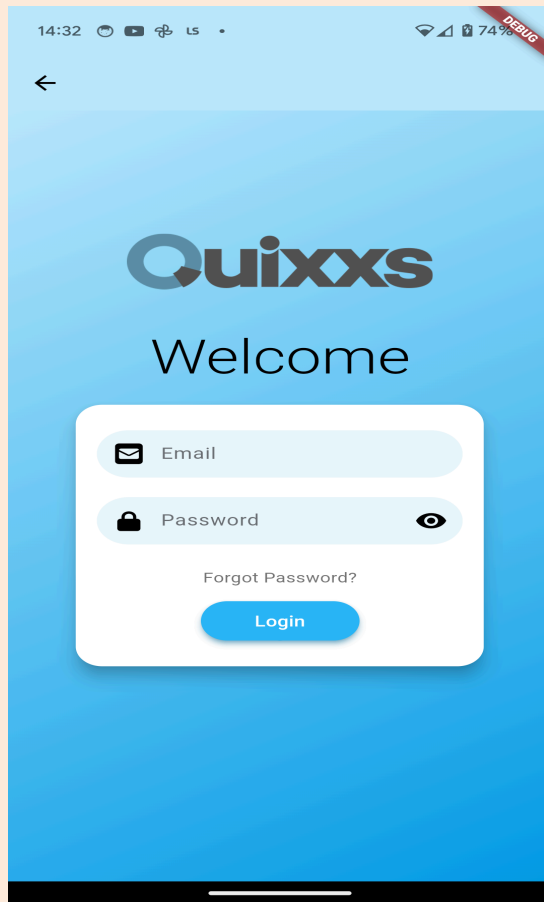


1. Enter patient details (Name, Gender, Date of Birth, and Contact Info).
2. After adding, you can search and manage patient sessions from the dashboard.

Use Mobile App for Session recording

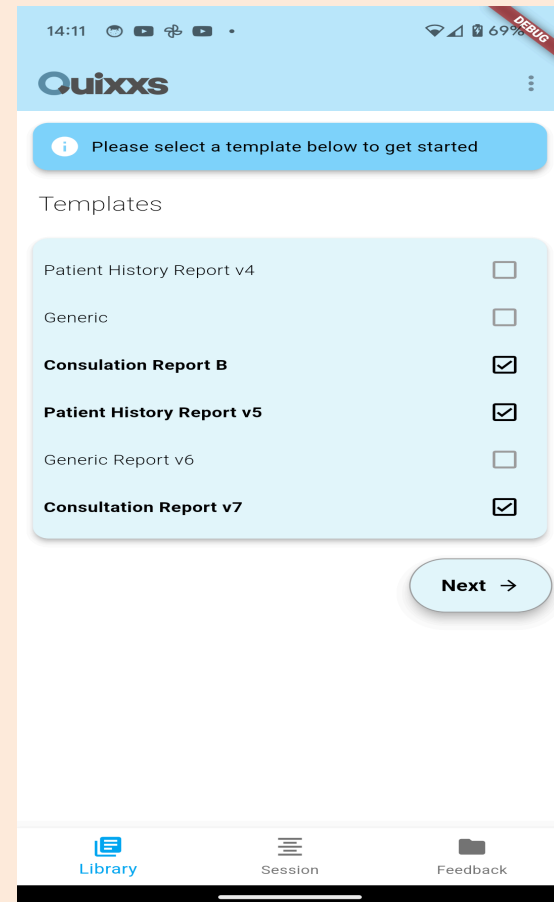
Download the Quixxs Mobile App from the Play Store and log in using your existing username and password

Step 1: Login on Mobile



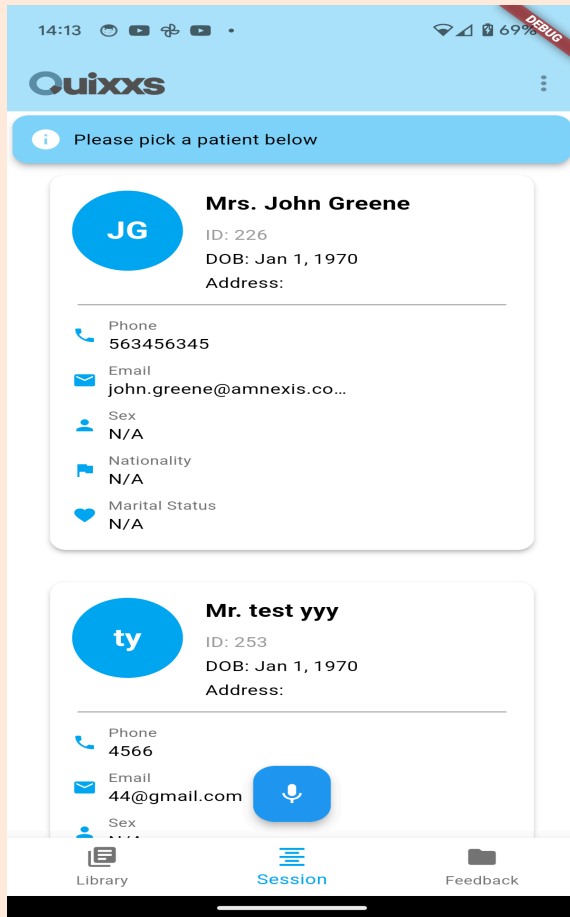
1. :Login with same username and password

Step 2: Select Template



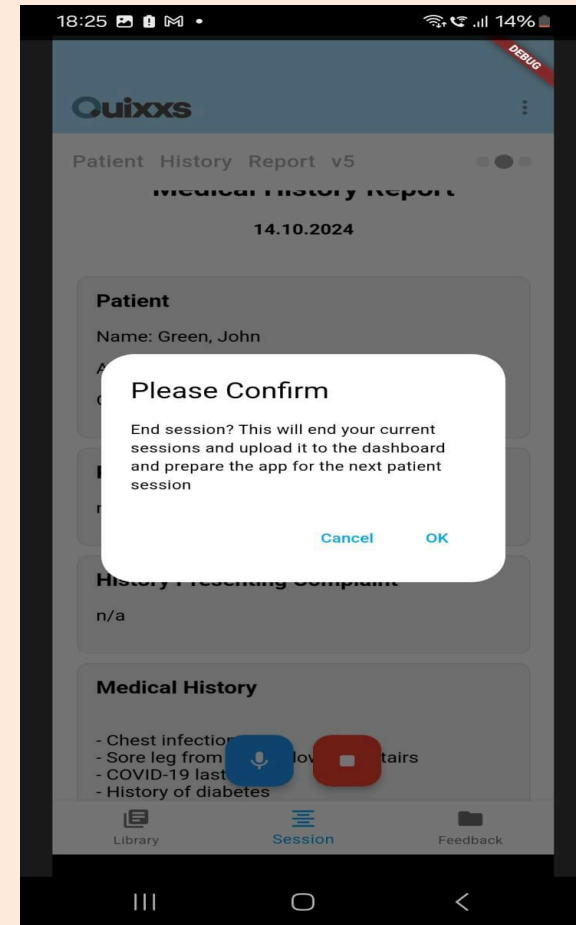
2. Select appropriate template

Step 3: Select Patient



3. Select desire patient
4. Confirm patient consent

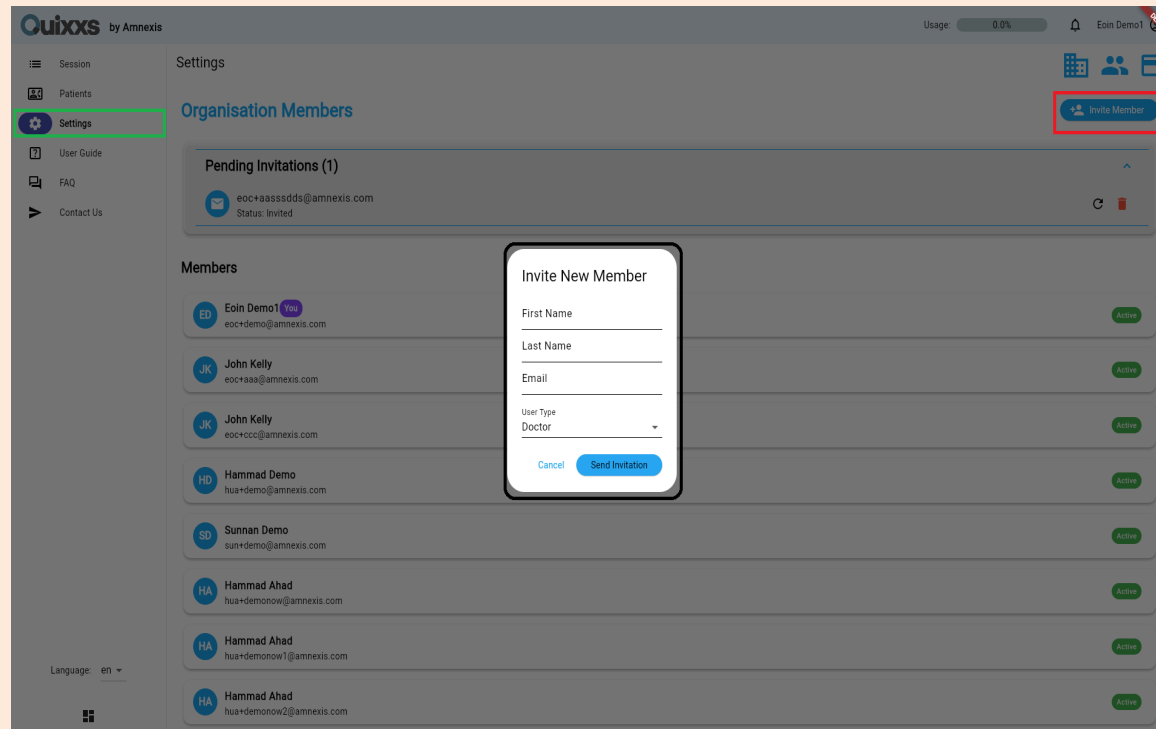
Step 4: Stop Recording



5. Start Talking and record session
6. Press Stop to end

Invite Member:

Customize your profile, invite team members, and choose your subscription plan. You can also enjoy a 10-hour free trial to explore the application.



1. Add your organization members from setting page (top right corner)
2. Enter first name, last name, email and Type of your members of your organizations

Delete Patient

On patient page, you can also delete the patient

The screenshot displays the 'Patients page' interface. On the left, a sidebar menu contains 'Session', 'Patients' (highlighted with a red box), 'User Guide', 'FAQ', 'Contact Us', and 'Settings'. The main content area features a search bar at the top, followed by the title 'Patients page' and an 'Add Patient' button. Below this, two patient profiles are listed. The first profile is for 'Mr. Nabeel Anwar' (ID: 313, DOB: Jul 21, 1986, Address: Street 3, Central Road, Dublin, Dublin, 00000). A 'Delete Patient' button (highlighted with a red box) is located to the right of his profile. The second profile is for 'Mrs. Lateefa Khan' (ID: 314, DOB: Oct 4, 1977, Address: Street 5/A, Main Baulevant, Dublin, 000000). Both profiles show contact information (Phone, Email) and personal details (Sex, Marital Status).

1. On Patient page, you can delete the patient

Inspect Medical Patient Record

Inspect your patient record from the patient page.

Session

Patients

User Guide

FAQ

Contact Us

Settings

Search Patient

Patients page

+ Add Patient

NA Mr. Nabeel Anwar

ID: 313

DOB: Jul 21, 1986

Address: Street 3, Central Road, Dublin, Dublin, 00000

Phone: 00000000

Email: abc@gmail.com

Sex: Male

Marital Status: Married

LK Mrs. Lateefa Khan

ID: 314

DOB: Oct 4, 1977

Address: Street 5/A, Main Boulevard, Dublin, 000000

Phone: 000000

Email: hasnain.pwr@gmail.com

Sex: Female

Marital Status: Widowed

Language: en

1. Click on the patient name to view his sessions

Session

Patients

User Guide

FAQ

Contact Us

Settings

Search Patient

Sessions - Inbox

2 Sessions

Patient Sessions

Monday, October 28, 2024

Nabeel Anwar 16:25

Pending Documents: 1

Unreleased

Tuesday, October 22, 2024

Nabeel Anwar 23:39

Pending Documents: 2

Unreleased

Filter Sessions

Show unreleased sessions:

Filter by Date

Search by Patient

Order descending

Reset Apply Filter

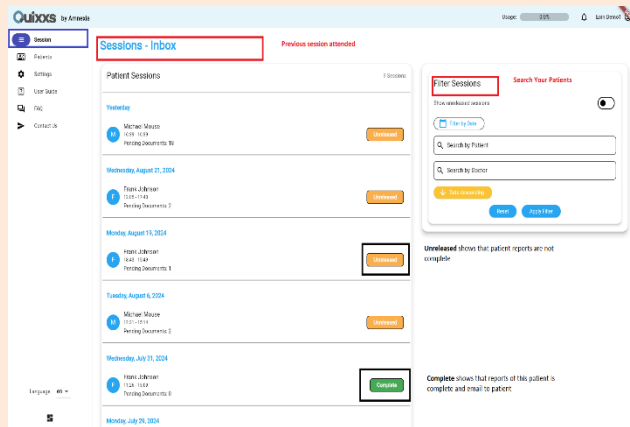
Language: en

1. You can view the session of particular patient

Managing Sessions on Web App

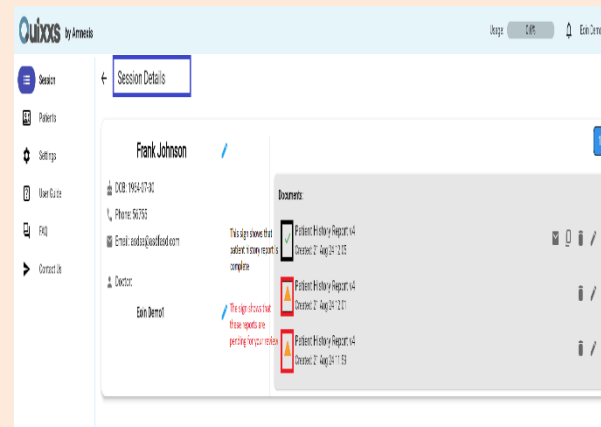
Manage your sessions from the "Session" tab, where you can search for specific patients, perform actions, and review their past records. Please refresh the session page to view the latest sessions.

Step 1 Session Navigation



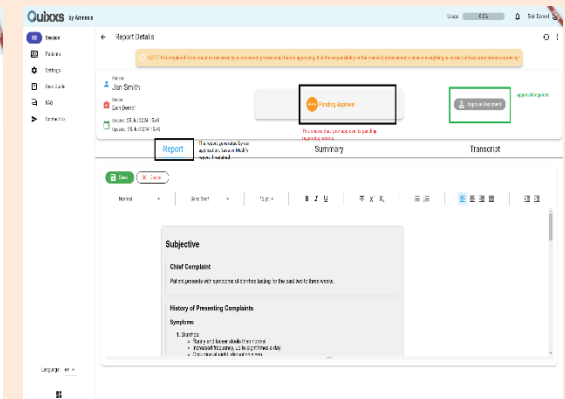
1. All sessions you attended with patients will appear in this section.
2. Complete shows that the reports of patient is completed and email to patient

Step 2 Session Details



1. Session Details show information regarding relevant patients
2. You can view which reports are delivered or pending for patient

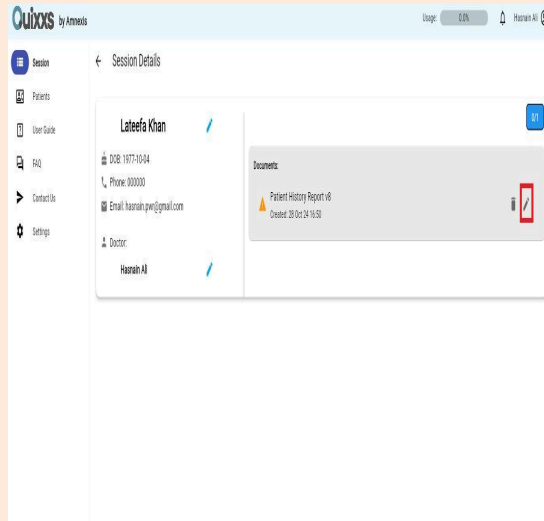
Step 3 Report Details



1. Reports Details shows the information of **particular patients** which includes a report **generated** by our application, approval required and **further email** to patients.

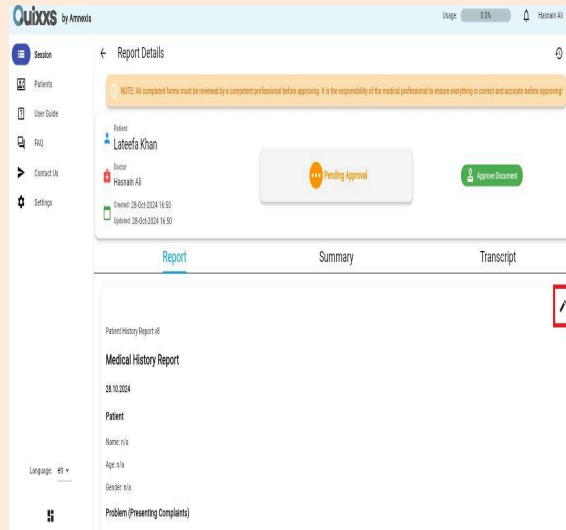
Approve a Document

Step 1 Select Patient from Session Tab



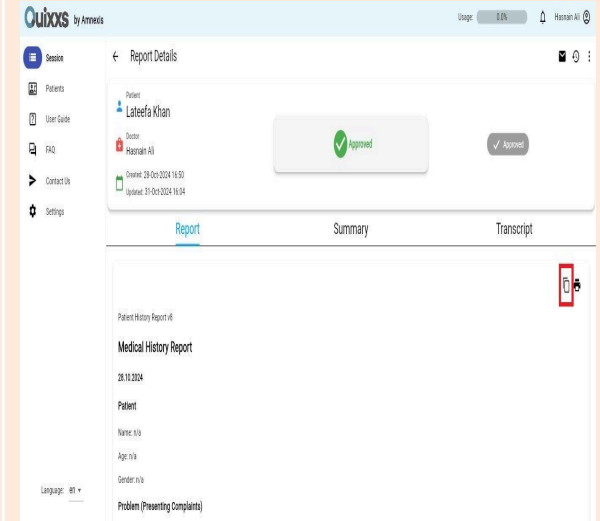
1. Click on Patient Name to view his session
2. Select “Edit” Option to view or Edit the Report of Patient

Step 2 Edit the Report



1. Confirm that report is filled correctly
2. If you want to Edit the report. Select Edit Options if you want add or delete any point in Report

Step 3 Approve and Send To Patient



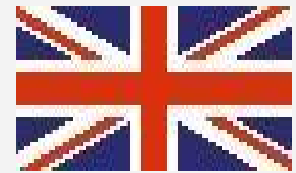
1. Approve the Report when Editing is done
2. Select Copy Sign and Add Session to Email the Patient
3. Open your Email and send to Patient

Contact Us

1. **JOACHIM MÜLLER-WENDE** (For Ireland)
Founder & CEO
Email Address:



2. _____ (For UK)
Email Address:



3. **EMANUEL SCHLÜBLER** (For Germany)
Head of Product Development
Email Address:



4. _____ (For Australia)
Email Address:

